



RECREATION DEPARTMENT

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Town of Grafton

Recreation Scholarship Policy

Created: May 4, 2015

Approved: May 4, 2015

Purpose:

The Grafton Recreation Department is dedicated to offering leisure opportunities at low costs to residents in order to define and increase the quality of life. The department is committed to making programs available to as many segments of the Grafton population as possible. One way this goal has been realized is through the development of this scholarship policy. A Scholarship Fund has been set up which will provide partial subsidies to eligible citizens for selected programs, as funds are available.

Policy:

Any Grafton resident may request a scholarship for a recreation program when a need exists. All scholarship requests must be made on the town's formal "Request for Scholarship" form attached here. Scholarship requests are limited to up to **50%** of one program fee per child each season. Scholarships are not available for Trips or Special Events. No resident with an overdue balance will be granted a scholarship until that balance has been paid in full. Final approval will be given by the Director of Recreation or his/her designee. All requests must adhere to the following guidelines:

- Must be a resident of Grafton.
- Requests must be submitted three (3) weeks prior to the start of a program. Any late requests will not be considered. In the case of summer programs, requests must be submitted by May 1.
- Applicants will be required to submit proof of eligibility for financial assistance which will include proof of a household income below the threshold set by State and Federal regulations.
- Applicants will be required to attend a meeting with the Scholarship Committee prior to approval of their request.

While each scholarship request will be evaluated individually, priority and preference will be given to scholarships requests for youth under the age of 18. **Only certain programs will be eligible for scholarship requests. Those distinctions will be made at the behest of the Recreation Director.**